

# Our Lady Comforter of the Afflicted

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920-R Trapelo Road, Waltham, MA 02452-4845 781-894-3481

Dear Our Lady's Facility Renter,

Our parish is fortunate to have facilities that individuals and groups want to use. And we want our facilities used for all manner of wholesome events and projects. But the stark reality of this litigious time is that the parish must be protected from legal liability when an outside person or group uses the parish facilities. Accordingly, we have certain requirements for such use.

As a condition of your using the parish facilities, you must obtain a **Certificate of Insurance** that names **Our Lady Comforter of the Afflicted Parish and the Roman Catholic Archbishop of Boston, A Corporation Sole**, as being additionally insured for liability. A limit of \$1 Million is the minimum; however, \$2 Million is recommended.

The presence of alcohol creates other liabilities. If your function will be serving alcohol, then in addition to the above, the certificate must also show evidence of **host liquor liability coverage**.

You can arrange for these types of insurance with your own or your organization's insurance agent and request a rider to your homeowner's or your organization's insurance policy to cover these liabilities.

While I am told that coverage is not expensive, your agent can advise you better than I. I encourage you to use our facilities. Our Lady Comforter of the Afflicted Parish wants to be a good neighbor and make all our neighbors feel welcome here. Please abide by these insurance requirements so we can schedule your event on parish property.

Sincerely,

*Denise Moroney*  
Business Manager