



920 Trapelo Road
Waltham, MA 02452
tel: 781-899-0353

Service Hour Log #1

2018-2019

Use this form to keep track of volunteer service hours worked.

Return to Mrs. Minor by January 30, 2019.

Name

Address

Phone

Total Service Hours Recorded below (9/4/2018 through 1/30/19) _____

To receive the full \$200 credit for working service hours for the year, a parent must work 25 approved service hours, and a minimum of 8 hours of these must be directly related to marketing of fundraising events.

Please see the next page for the list of acceptable service categories.

Do not include Bingo Hours in the time recorded below.

<i>Date</i>	<i>Description of Service Hours Completed</i>	<i>General Service Hours (hr:min)</i>	<i>Fundraising or Marketing Service Hours (hr:min)</i>	<i>Approved by Mrs. Minor</i>
Total Hours				

Please keep a copy of this log for your records.



920 Trapelo Road
Waltham, MA 02452
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Service Hour Log #2 2018-2019

Use this form to keep track of volunteer service hours worked.

Return to Mrs. Minor by June 4, 2019.

Name

Address

Phone

Total Service Hours Recorded below (1/31/19 through 6/4/19) _____

To receive the full \$200 credit for working service hours for the year, a parent must work 25 approved service hours, and a minimum of 8 hours of these must be directly related to marketing of fundraising events.

Please see the next page for the list of acceptable service categories.

Do not include Bingo Hours in the time recorded below.

<i>Date</i>	<i>Description of Service Hours Completed</i>	<i>General Service Hours (hr:min)</i>	<i>Fundraising or Marketing Service Hours (hr:min)</i>	<i>Approved by Mrs. Minor</i>
Total Hours				

Please keep a copy of this log for your records.